



Standard Operating Procedures



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Name of Policy:	ECC On Call Policy	Departments:	ER, Specialties
Category & No.:	ECC 24.1	Effective By:	5/15/2025
Version No.:	1.0	Revision History:	Revised 7/3/2025

Purpose: To outline the protocol for on call support for the ECC department

Prerequisite(s): Level 1 technician or higher

Procedure:

- On call is mandatory for all Emergency and Specialty techs.
 - A minimum of one shift every 2 months is required.
 - Shifts are on the weekends as follows:
 - Fridays 10pm-6am
 - Saturdays and Sundays
 - 12pm-8pm **Anesthesia trained technicians
 - 2pm-10pm
 - 10pm-6am
 - New hires will become eligible after 90 days of employment and will automatically be added to the on-call schedule.
- It is the employee's responsibility to check their schedule for on call shifts and ensure they are available for the entire duration of the shift.
 - If a shift needs to be switched or covered, the employee assigned to the shift is solely responsible for finding this coverage.
 - *Failure to be available during your assigned on call shift can result in disciplinary action.*
- Based on the needs of the hospital, the on-call technician may be called in to work the full duration of their on-call shift in either the ER or the ICU.
 - This may be necessary if there are multiple call outs or open shifts on that day/shift.
- On-call Compensation:
 - The on-call tech will receive \$100 for being on-call
 - If called in, the tech will receive the on-call stipend as well as double time for any hours worked.
- Procedure for calling the on-call technician in:
 - Depending on case load, any of the above shifts can be called in to help with patient care, ER, or anesthesia support.
 - The ECC lead will make the decision on how and when to utilize the on call on their shift.
 - If called in specifically to run an anesthetic case, you may be used on the ER/ICU floor prior to or after the anesthetic procedure.
 - The technician can be called up to an hour prior to their scheduled call time.

- If calling a technician in for anesthesia:
 - The anesthesia trained tech can be called in for any anesthesia support needed in the hospital from any department with ASA 1-5 cases.
 - The surgeon or ER doctor who is performing the surgery should be the person to call the anesthetist to give proper rounds on the patient
 - Anesthesia tech should be called AFTER the estimate is approved and paid.
 - The patient should have an IVC and a plan in place prior to the anesthesia tech being called in
 - After Hours Fee:
 - If surgery is after hours from on call times, the technician must submit the after-hours form to management. The after-hours fee should be applied to the client's invoice.

References:

N/A